

TO: Tenured and Tenure Track Faculty

FROM: Peter Steinberger, Dean of the Faculty

DATE: June 15, 2007

I am writing to solicit proposals from faculty for paid leaves of absence, under the college's competitive Paid Leave Award program. The policy is attached to this memo, along with a cover sheet as described in item 1.a. of the policy.

In consultation with the 2005-2006 CAPP, the President established a "two-thirds" rule for determining the number of available Paid Leaves. The Paid Leave Awards Committee will be able to approve a number of awards equal to no greater than two-thirds of the total number of applicants who fall into either category 2b. or 2c. of the Paid Leave Award Policy. This rule, which was first implemented last year, will be in effect for this year and for the two succeeding years, hence will apply to Paid Leaves that will actually be taken in the 2008-09, 2009-10, and 2010-11 academic years. During the 2009-10 academic year, the rule will be reviewed for possible extension or revision.

Given the likelihood that at least some successful proposals will require national searches for leave replacements, and that searches should begin as early in the semester as possible, **the deadline for receipt of proposals is Friday, September 7, 2007.** Please submit your proposals to this office. Decisions of the Paid Leave Award committee will be announced no later than Monday, October 1.