

Mission statement

To foster constructive relationships between students and the college.

To foster positive student engagement with all communities of which they are a part.

We do these things by providing opportunities and resources to help students:

- Apply knowledge
- Learn skills
- Pursue interests
- Build relationships

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This brochure is one in a series on achieving effective campus involvement

- who's who at Reed
- budgeting
- contracting
- event planning
- funding
- passing it on
- publicity
- student activities programs and resources
- conflict resolution
- showing movies on campus

guide to Student activities programs and resources

learn the many ways we can help you!

REED

For more information, please stop by the student activities office in Gray Campus Center 104, call us at 503-788-6692, or email student-activities@reed.edu

Student Activities Office
Gray Campus Center 104
503-788-6692
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Here is just a sampling of the things that the Student Activities Office does:

Event registration and event planning assistance

If you want to plan an event on campus, come by the SAO to fill out a form to reserve a space. We will assist you with all the nuts and bolts of the event.

Student event funding

The SAO offers limited funds to student organizations; usually never more than \$200. Students fill out and submit a funding request form which must be approved by the director of Student Activities.

Club/organization advising

The SAO can give guidance if you are interested in starting a club or if you want to talk through anything regarding your established club.

Activities fair

Within the first week of each semester, the SAO organizes an activities fair. This event, which happens in the Quad in the fall and in the SU in the spring, is an opportunity to connect with student organizations, student-focused offices and enjoy free snacks and games. Any student organization interested in having a table at this event should look for an informational announcement the first week of classes.

Orientation

Orientation is sponsored by the SAO and coordinated by two student Orientation Coordinators. Orientation planning begins in March and work continues through September.

Bike lottery

The SAO has a limited number of bikes available for student use during the academic school year. These bikes are distributed through a lottery system held at the beginning of the fall semester. If selected through the lottery process, students pay a \$75 deposit that includes a bike, helmet, lock, and lights. When the bike and equipment are returned at the end of the school year and in reasonable condition, students get a \$25 refund.

Ticket subsidies and free events

The SAO purchases tickets to various events (concerts, plays, dance performances, lectures, etc.) and then sells these tickets to students. Tickets are sold at half price to students through a ticket lottery system. In addition to subsidized tickets, the SAO distributes tickets to concerts held in Kaul Auditorium. These tickets are free to students and distributed on a first come basis.

Gray fund

The Gray Fund gets you off-campus to enjoy various cultural and outdoor activities, all for free. Additionally, on-campus events, such as movies, concerts and lectures, provide an easy and free excuse to leave the library. Look for the Gray Fund calendars around campus, or contact the interns at grayfund@reed.edu.

Leadership program

The SAO sponsors a semester long series of leadership-based workshops. The SAO also supports students attending leadership conferences and is hosting Campus Camp Wellstone in early October. Stop by the SAO for more information.

Reed arts week

RAW is an on-campus celebration of the arts in all different forms. A committee of students work together to bring local, national, and international offerings to campus. Those interested in being a part of this event should contact the RAW Coordinators at RAW@reed.edu.

Office resources available to students:

- GCC lockers
- Winter Break Airport Shuttle
- Books on leadership, diversity, and local interest
- Button Makers - two sizes
- Leadership & involvement brochure series
- Banner paper
- Large paint pens
- Markers
- Tape
- Bullhorn
- Periodicals including Pollstar and The Chronicle of Higher Education
- Computer with InDesign & clip art library
- Lamination machine
- Paper cutter
- Promo file of bands & speakers
- Contracts for bands & speakers
- Croquet set
- Bingo equipment
- Costco card
- Dye-cut machine for bulletin board letters
- Staff that's ready and willing to help!